

# Checklist for duPont Manual Application

Drop off or mail complete application to:  
duPont Manual Admissions, 120 W. Lee St., Louisville, KY 40208



**Essay/Short Answer**–  
Please respond to your  
Magnet-specific writing



**Activities and Interest  
Survey** – Include all the  
ways you spend your time  
outside class, especially any  
that are magnet related.



**Recommendations** –  
Turn in the required number  
of sealed recommendations  
with your application. Varies  
by magnet.



\*Students may submit  
ACT/SAT score reports, if  
taken (**Not** required.)  
\*Students may include  
documents to explain  
attendance issues.



**Printed receipt of your  
JCPS Options and  
Magnets Confirmation  
screen or email** – received  
after you complete JCPS  
magnet application online.



**Magnet Specific Requirement**- Audition  
(YPAS), Drawing session & assignments (VA),  
Writing session (J+C). See website to sign up.

**NON-JCPS STUDENTS  
must also submit the  
following items:**

JCPS students do NOT need to submit  
these. We will get them from JCPS.



**Current & Previous  
grades** – All grades from  
past two years and current



**All Standardized test  
scores** –Terra Nova, etc.  
(include SAT/ACT score reports  
if taken.)



**Attendance Records** –  
Attendance from current and  
past two years.

Additional information available at:

[www.dupontmanual.com](http://www.dupontmanual.com)



**Please note: Incomplete applications will not be reviewed.  
Write student name and magnet on front of envelope.**